



Consultant Statutory Declaration – Submitted for Payment

X 913 (2022-09)

Consultant Statutory Declaration – Submitted for Payment

Pursuant to the *Additional Terms and Conditions for Engineering and Architectural Consulting Engagements, Subsection 5.03(g)*

Payment Number:

Provided by the *Consultant* in support of (check appropriate box):

- the second or subsequent *Consolidated Period Payment*; or
- the release of the *Builders' Lien Fund* or other holdbacks.

Purchase Order Number:	_____
Date of application for payment:	_____ YYYY-MM-DD
Date of last (immediately preceding) application for payment for which payment has been received:	_____ YYYY-MM-DD
<i>All dates must be written year month day</i>	

IDENTIFICATION OF AGREEMENT

Project Title:	
RFx Number:	
Agreement effective date (YYYY-MM-DD):	
City Representative:	Consultant:

IDENTIFICATION OF DECLARANT (MUST BE AN AUTHORIZED REPRESENTATIVE OF THE CONSULTANT)

Name of Declarant:	Position/Title (office held with the <i>Consultant</i>):
Business Address:	

DECLARATION OF AUTHORIZED REPRESENTATIVE

I solemnly declare that, as of the date of this Statutory Declaration, I am an authorized signing officer of the *Consultant* named in the *Agreement* identified above, and as such have legal authority to bind the *Consultant*, and have personal knowledge that all insurance premiums, accounts payable for subcontracts and related costs which have been incurred by the *Consultant* in performance of the *Work* pursuant to the *Agreement*, have been paid in full up to and including the latest *Consolidated Period Payment* received, as identified above, except for:

- 1) *Builders' Lien Fund* monies, or
- 2) amounts withheld by reason of a dispute in accordance with applicable legislation which has been identified to the relevant party or parties and from whom payment has been withheld as identified below:

I make this solemn statutory declaration conscientiously believing it to be true and knowing that it is of the same legal force and effect as if made under oath.

The making of a false or fraudulent statutory declaration is a contravention of the Criminal Code of Canada and carries, upon conviction, penalties including fines or imprisonment, or both.

Signature of Declarant – Authorized Representative of the *Consultant*

Declared before me at _____

in the Province of _____

dated _____
Month Day, Year

Signature of Notary Public or Commissioner for Oaths in and for Alberta

Print Name

Expiry Date of Commission YYYY-MM-DD

Note: All italicized terms and expressions used on this Consultant Statutory Declaration – Submitted for Payment are defined in The City of Calgary's most recent *Additional Terms and Conditions for Engineering and Architectural Consulting Engagements*. If there is a conflict in the defined terms, the meanings as ascribed in the *Agreement* shall prevail.



Consultant Statutory Declaration – Form Instructions

1. This form is required pursuant to the Agreement.
2. The most current version of the form is to be used. Check with your City Representative to confirm you have the most current version if you are not certain you do.
3. The Declarant needs to have personal knowledge of the facts and must be authorized to execute this form on behalf of the Consultant.
4. Indicate whether the form is provided in support of a Consolidated Period Payment or for the release of the Builders' Lien Fund by checking the appropriate box at the top of the form.
5. Take care to complete and submit the form properly and check with your City Representative if you have any questions as improperly completed Statutory Declarations could delay payment.