



How to apply for a Drainage Notification or Permit

You are required to obtain approval from The City of Calgary to release water into the stormwater system. Please note: all drainage activities must adhere to the [Code of Practice for Drainage Activities](#) which is available from calgary.ca/stmpp.

Contact 311 or submit an [online service request](#) for a Drainage Notification /Drainage Permit. Record your SR number for your application. You will be emailed a **Site Drainage Application**.



Complete the **Site Drainage Application** and submit to The City. Your application will be reviewed by a Stormwater Pollution Prevention (StmPP) City inspector who will request more information if required.



Once the application is complete, you will receive either a **Drainage Notification** or a **Drainage Permit**, depending on the **information you provided in Section E**.



If you answered **NO** to **ALL** questions in Section E you will receive a **Drainage Notification**

Drainage Notification

Suitable for discharge that:

- ✓ Has a volume less than 1250 m³
- ✓ Is free of prohibited materials as per Stormwater Bylaw 37M2005
- ✓ Takes less than 30 days to be drained

You will receive confirmation your application is approved and pumping can commence immediately.

If drainage activity exceeds 30 days, or conditions change, you must apply for a drainage permit with a new Site Drainage Application.



If you answered **YES** to any question in Section E you will receive a **Drainage Permit**

Drainage Permit

Suitable for discharge that:

- ✓ Has a volume greater than 1250 m³
- ✓ Is free of prohibited materials as per Stormwater Bylaw 37M2005
- ✓ Takes longer than 30 days to be drained

Drainage activity can begin when you receive a signed and dated Drainage Permit Letter. This contains the date the permit is valid for, and any conditions that must be met.

If drainage activity exceeds the date stated in the letter, or conditions change, you must submit a new Site Drainage Application.

Completed documents can be submitted by:

Email:
ESC@calgary.ca
Ensure your SR number is in the email subject line

Mail:
PO Box 2100, Stn M, #413
Calgary, AB T2P 2M5

Fax:
403-268-4557

In person:
Monitoring and Compliance
Manchester Building U
677 - 25 Avenue S.E., Lower level