



Code of Practice for Erosion and Sediment Control
GOOD HOUSEKEEPING LETTER REQUEST

Water Quality and Regulatory Assurance – Community Compliance
ISC: Unrestricted

This Good Housekeeping Letter Request is for the purpose of submitting the information required in Schedule C of the *Code of Practice for Erosion and Sediment Control*. A request for a Good Housekeeping letter an erosion and sediment control (ESC) Plan must be submitted to ESC@calgary.ca with *Good Housekeeping Request (File number and name)* in the subject line.

A. Project Information

Project Name

Land Use Authorization File # (DP, DA, CD, AD, DL)

Project Address

Site Size (ha)

Disturbed soil area size (ha)

B. Contact Information (populate relevant contacts, only the Parcel Owner is mandatory)

	Company Name	Contact Name	Phone #	Email
Owner's Rep.				
Parcel Owner (mandatory)				
ESC Consultant				
ESC Inspector				
Other				
Other				

C. Project Description

Brief description of planned work, with a specific focus on soil disturbance activities

Check to confirm you've included a **basic map** showing:

- site boundaries,
- soil disturbance areas (including access roads/laydown areas), and
- area sizes (in hectares) for both the total site area as well as the soil disturbance area.

D. Authentication

The undersigned agrees and certifies that the information provided in this Good Housekeeping Letter Request is true to the best of their knowledge.

Signature

Date Authenticated

The personal information on this form is being collected under the authority of The City of Calgary Stormwater Bylaw Section 15(3) and amendments thereto. It will be used for review, approval, and inspection purposes and may be communicated to relevant City Business Units. The name of the applicant and nature of the information will be available to the public. Please send inquiries by mail to the FOIP Program Administrator, Water Services #413, PO Box 2100, Station M, Calgary, Alberta, T2P 2M5 or contact us by phone at 311.