

## Policy Steward’s FAQ – Naming of Minor Assets

ISC: Unrestricted

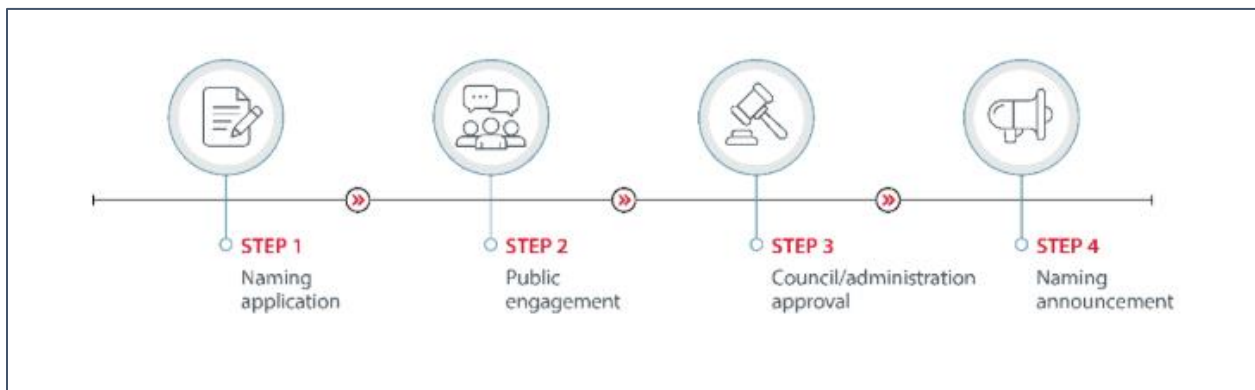
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### Which City assets are considered minor?

Minor City assets are small-scale assets that primarily serve or impact a single community or a specific neighbourhood within a community. These assets may be designated as minor following a review by the Policy Steward’s team, with input from the Asset Steward’s team and other relevant parties. For a complete list of minor assets eligible for naming by Asset Stewards, refer to **Schedule 1 – Minor City Assets** below.

### What is the process for naming minor assets?

The naming of minor assets follows the same steps as naming larger assets, as outlined in the diagram below, but uses a more streamlined process. This process involves fewer requirements and a lower level of approvals (approved by Administration) due to the smaller scale and localized impact of the asset.



- The naming application must meet the standard requirements outlined in The City’s *Naming of City Assets Policy*.
- Public engagement requirements for naming minor City assets are detailed in the *Policy Steward’s FAQ – Public Engagement Requirements*.
- Once a complete naming application is submitted and public engagement requirements are demonstrated to have been met, Administration/the Asset Steward will review and decide on the naming file within **four weeks**.
- The naming applicant is responsible for fundraising for the naming plaque and coordinating any community events or announcements related to the naming.

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**Schedule 1 – Minor City Assets**

City Asset Type	Minor City Asset (Naming approved at the Administration level by the Asset Steward)	Non-Minor City Asset (Naming approved by The City of Calgary Council)
Ball Diamonds	<b>Ball Diamonds: Class D</b> Asset Steward: Parks & Open Spaces	Ball Diamonds: Class A, B & C Asset Steward: Recreation
Pathways	<b>A pathway contained within a park</b> (that is obvious to citizens and has clear beginning and the end of the pathway all within one park).  Asset Steward: Mobility Naming Steward*: Parks & Open Spaces	A pathway that extends beyond park boundaries.  Asset Steward: Mobility Naming Steward*: Parks & Open Spaces
Pathway Stairs/Staircases	<b>A staircase located within a park as part of a pathway network.</b>  Asset Steward: Mobility Naming Steward*: Parks & Open Spaces	N/A
Playgrounds	<i>Scheduled to undergo a minor city asset designation review Community vs. city destination playgrounds</i>	
Community Rinks	<i>Scheduled to undergo a minor city asset designation review Community vs. destination</i>	
Tennis Courts	<i>Scheduled to undergo a minor city asset designation review Community vs. those that allow for city and provincial tournaments</i>	
Pickleball Courts	<i>Scheduled to undergo a minor city asset designation review</i>	



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Other Sport Courts	<i>Scheduled to undergo a minor city asset designation review</i> <i>Community vs. those that allow for city and provincial tournaments</i>
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\*The Asset Steward may delegate the naming function for their assets to another team, the “Naming Steward”.