



NOTICE OF APPEAL Tax Incentive Appeal Board

CC 972 (2024-08)

IMPORTANT INFORMATION - Your notice of appeal must be accompanied by:

- The \$500.00 appeal filing fee; and,
- A copy of the Decision being appealed. A word or pdf, scanned copy or photo of the original can be submitted by email to appealboard@calgary.ca.

Appeals must be filed within certain time periods. For more information, consult the Decision being appealed, the Bylaw that applies, and the *Municipal Government Act*.

Business Name and/or Name of Appellant		Representative Name (if applicable)	
Address		Address	
City		City	
Province		Province	
Postal Code		Postal Code	
Email Address		Email Address	
Daytime Phone #		Daytime Phone #	
Secondary Phone #		Secondary Phone #	

Additional Information

Date the Decision was received (YYYY/MM/DD)	Municipal Address of Site (if applicable)	
City	Province	Postal Code

Reasons for Appeal

Explain your reasons for appeal. A copy of this notice will be provided to Board members and to the City Administration. Please provide as much detail as possible.

(Attach a separate page if required)

In order to assist the Board in scheduling, please answer the following questions to the best of your ability:

Estimated Presentation Time	
Do you anticipate any preliminary issues with your appeal? (i.e. jurisdiction, parties status as affected persons, adjournment, etc.)	
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown	
Do you anticipate bringing any witnesses/experts to your hearing?	
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown	

Signature of Appellant / Representative	
Date YYYY-MM-DD	

FOR OFFICE USE ONLY				
Final Date of Appeal (YYYY/MM/DD)	TIAB Appeal Number	Fee Paid <input type="checkbox"/> Yes <input type="checkbox"/> No	Hearing Date (YYYY/MM/DD)	Decision Date (YYYY/MM/DD)

PAYMENT INFORMATION

Payment may be made by Cash, Cheque or Debit only. Please make cheques payable to The City of Calgary.

FILING INFORMATION

PLEASE NOTE: Appeals cannot be filed by email or fax as the filing fee must accompany the appeal at the time of filing.

If you mail the appeal, it must be received by the Tax Incentive Appeal Board office on or before the final date for appeal.

MAIL TO:	DELIVER TO:
City Appeal Boards Tax Incentive Appeal Board P.O. Box 2100, Station M, #222 Calgary, AB T2P 2M5	City Appeal Boards Tax Incentive Appeal Board 4 th Floor, 1212 31 Avenue NE Deerfoot Junction III Building (DJ3) Calgary, AB T2E 7S8

If you require further information regarding appeal deadlines and procedures, please contact the TIAB office at:

Website: calgary.ca/tiab
Phone: (403) 268-5312
Email: appealboard@calgary.ca

The personal information collected in this form is collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act and Section 364.2 of the Municipal Government Act. THIS INFORMATION WILL BE USED FOR PROCESSING YOUR APPEAL AND WILL BECOME PART OF A PUBLIC AGENDA. The provided contact information may also be used to contact you regarding your appeal. If you have any questions regarding the collection of this information, contact the Tribunal Coordinator, City Appeal Boards at 403-268-5312 or PO Box 2100, Stn "M", #8110, Calgary, AB, T2P 2M5.