

Online Program Registration How-To (Computer)

- 1. Go to https://www.calgary.ca/liveandplay
- 2. Go to the top right corner and click Logon



- 3. Enter in your login information, using the email you provided to the Fair Entry Office
 - Do NOT create a new account

Custon	ner Logon		
Email Addres	*		
Password *			
Logon			
<u>Click here</u> if y	ou have forgotten your	password.	

4. Once logged on, go to the menu



5. Select Registered Programs



6. Find your desired program type and click More >



7. Select the specific lesson type



Book >

8. Find the lessons that you want and click

earch		Results				
Course Types	~	EQ. 5	those	(Contl	a 2) Adult	
Time Of Day	~	50+ FI	thess	Genue	e 3) - Adult	
Day Of Week	~	III ID:	82271	Price:	\$63.00 # Classes: 6 # Spaces: 0 🖮 From: Tue, 1	16-Jan-24 🛗 To: Tue, 20-Feb-24
Class From Date	~	Davi	Charact	End		Vanue
Class To Date	~	Day	1045	11.45		
Start Month	~	ruesday	AM	AM	Sir vvinston Churchill Aquatic & Recreation Centre	Recreation Centre
Age	~					
Venues	~	(1)				Book
Search By	~	_				
ort By		EQ. 5	tooss	(Contl		
Default	~	50+ FI	01622	Gentie	e 5) - Addit	
] Hide Fully Booked Courses		IIII ID: 6	82272	🕑 Price:	\$63.00 # Classes: 6 # Spaces: 4 🖮 From: Tue, 2	27-Feb-24 🗎 To: Tue, 02-Apr-24
Start Over	Search	Day	Start	End	Location	Venue
		Tuesday	10:45 AM	11:45 AM	Sir Winston Churchill Aquatic & Recreation Centre Fitness Studio	Sir Winston Churchill Aquatic & Recreation Centre

9. Confirm the information of the lessons

10. Click	Book	beside the person who is being registered	d
-----------	------	---	---

Prices		
Book Course		
I will be attending		Book
Family Member	Family Group Name	Book
Classes		~

- 11. The lessons are now added to your basket
 - You can add multiple lessons to your basket before paying all at once
- 12. The Fair Entry Subsidy is automatically applied, if available. If you choose not to use subsidy for the course, click the down arrow in the "Subsidy Programs" line near the bottom of the basket. Click Exclude

Item		Value	e
82272 - 50+ Fitness (G (1) 50+ Fitness (Gentie 3) (2) Drew Jones Qty: 1 Price Group: Retail	entle 3) - Adul - Adult	t \$63.00	0 Remove ③
Total includes tax of \$3.	00	\$63.00	D
🏝 Subsidy		- \$50.00	D
Payment Due		\$13.00	D
All prices in CAD. A payment of \$13.00 is re	equired now to	complete this	order.
All prices in CAD. A payment of \$13.00 is re	equired now to	complete this Deduction	order.
All prices in CAD. A payment of \$13.00 is re Subsidy Program Item 82272 - 50+ Fitness (Gentle 3) - Adult	Participant Drew Jones	Deduction \$50.00	order.
All prices in CAD. A payment of \$13.00 is re Subsidy Program Item 82272 - 50+ Fitness (Gentle 3) - Adult ontinue Shopping	Participant Drew Jones	Deduction \$50.00	order. Exclude
All prices in CAD. A payment of \$13.00 is re Subsidy Program Item 82272 - 50+ Fitness (Gentle 3) - Adult ontinue Shopping	Participant Drew Jones	Deduction \$50.00	order. Exclude Checkout

- 13. When ready click Checkout 🛱
- 14. Enter in your credit card information to pay the remaining amount
- 15. You will receive a confirmation once the transaction is completed