



Attachment 2

Growing Spaces Projects & Grants Program

## Project Submission Criteria

The City's review team will use the criteria below to assess proposed projects. The answers to all questions must be a "yes" to approve the use of funds towards the proposed project.

Please do not complete this form if you are an applicant as this is for reference only.

### Assessment Criteria for the Established Area Growth and Change Strategy (EAGCS) Review Team:

- a. **Location:** Is the project located in a community experiencing a higher rate of growth and/or does the project benefit more than one community experiencing a higher rate of growth within the boundary of the EAGCS<sup>1</sup> Phase 3 Focus Area? Proposed project must be located entirely or partially within Phase 3 Focus Area boundary. A list of communities within this boundary is provided in Attachment 1.

Yes No

- b. **Approved Organization:** Is/are the organization(s) associated with this application in good standing with the City of Calgary?

Yes No

- c. **Organization's Approval of the Project:** Does the applicant organization support the application to the program and the proposed project?

Yes No

- d. **Budget Amount** (if no information is provided for City-led projects, Growth Strategy Representative to ask Parks or Mobility to provide an estimate): Is the portion of funds being sought for the proposed project approximately \$50,000 or less?

Yes No

- e. **Timeline** (only applicable if the proposed project is led by the applicant): Is the project anticipated to be completed within two years if the estimated budget is above \$5,000 or within one year if the estimated budget is \$5,000 or below?

Yes No

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<sup>1</sup> Established Area Growth and Change Strategy. [www.calgary.ca/establishedarea](http://www.calgary.ca/establishedarea)



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- f. **Project funding** (only applicable if the portion of the project funded by the program does not include construction or if the project budget is expected to be more than what the applicant is requesting from the Growing Spaces Projects & Grants Program): Has the applicant demonstrated that they have secured or are pursuing other sources of funding to complete the construction of the project?

Yes    No    Not Applicable

- g. **Project & Expenses Eligibility:** Are the proposed expenses eligible for the Growing Spaces Projects & Grants Program?

Yes    No

If no, what is ineligible?:

- h. **Project Type:** Is this project a capital improvement project that will create new features/facilities and/or enhance the value of a public space rather than focusing on replacement, maintenance, or operation of an existing space?

Yes    No

- i. **Addressing Pressures of Growth:** Does the project help address pressures or challenges associated with growth? (e.g. by increasing the usability of underutilized or overutilized spaces)

Yes    No

- j. **Value Added to the Community:** Is the project contributing benefits to the area, such as enhanced quality of life, accessibility, connectivity, environmental health, inclusivity, business area vibrancy, etc.?

Yes    No

**Assessment Criteria for The City’s Parks or Mobility Representative**

- a. The answers to all questions with the exception of the question about public input must be a “yes” to approve the use of funds towards the proposed project.
- b. **Project Feasibility:** Is the project feasible, or in other words is it possible to construct the asset(s) stated in the application (in the timeframe and budget suggested by the applicant if the project is applicant-led) and can they be completed to City standards?

Yes    No

If yes, please complete the following questions:



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- c. **Project Completion:** Is the applicant's suggestion for The City or the applicant to complete the project feasible?

Yes    No

If yes, will the project be completed by The City or the applicant?

If no, why? Should The City or the applicant complete the project?

- d. **Project Maintenance:** Is the applicant's suggestion for The City or the applicant to maintain the project feasible?

Yes    No

If yes, will the project be maintained by The City or the applicant?

- e. **Project cost (to be completed only if it is determined The City will complete the project):** Is the estimated cost for The City to complete the project up to approximately \$50,000?

Yes    No    Not Applicable

- a. If yes, what is the estimated cost?:

The answer to the following question does not determine whether the project is approved or not, but public input will need to be completed if it is determined it is required to complete the project.

- f. **Public Participation:** Will public input or participation be required before completion of the project?

Yes    No

- a. If yes, what level of public participation is required:
- b. If yes, will the planning and implementation of the public participation be completed by The City or the applicant?

Please write any other comments in the box below (if any):