



Urban Development Online **CCC-FAC Tab** Reference Guide

August 26, 2024
Revision 2.1

Revision History

Version	Description	Date	Author
1.0	Review and Complete Documentation	2018-05-16	
2.0	Draft Content Complete	2024-05-31	Melissa Wigness
2.1	Reviewed and updated content	2024-08-26	Melissa Wigness Brian Wilson Galina Karadakova-Mineva

Contents

Contents.....	3
Purpose of the Manual.....	4
CCC-FAC Tab Overview.....	5
CCC-FAC Tab Quick Reference Sheet	6
CCC-FAC Information.....	7
CCC-FAC Information section.....	7
Request CCC-FAC Review	7
View Notes	7
Print Summary.....	7
Supporting Documents	8
Lots Information	8
Top Lift Bond Information.....	8
Block Profile / As-Builts Information.....	9
Notes Information.....	9
Miscellaneous Information	9

Purpose of the Manual

This Urban Development Online (UDO) Quick Reference Guide is to be used by Developers and/or their Consulting Engineers and will document the steps to complete the actions on the **CCC-FAC Tab** of the Urban Development Online Development Application.

NOTE:

The building of this training material required the use of existing Subdivision Application and Construction Drawing information provided to the City of Calgary. You may notice slight inconsistencies throughout the training material. The information used is for demonstration purposes only. These variances are not to deter from the intended content.

CCC-FAC Tab Overview

Section	Available Actions
CCC-FAC Information	<ul style="list-style-type: none">• View CCC-FAC certificate and status details• Request Review of a CCC or FAC
Supporting Documents	<ul style="list-style-type: none">• View Compaction documents and Letters
Lots Information	<ul style="list-style-type: none">• View Lots Information
Top Lift Bond Information	<ul style="list-style-type: none">• View Top Lift Bond Information
Block Profile / As-Builts Information	<ul style="list-style-type: none">• View Received and Approved dates for applications
Notes Information	<ul style="list-style-type: none">• View Notes
Miscellaneous Information	<ul style="list-style-type: none">• View Miscellaneous Bill Types

CCC-FAC Tab Quick Reference Sheet

ASSISTED APPLICANT UDO TEST EXTERNAL

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URBAN DEVELOPMENT ONLINE

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Development Agreement Request

Agreement Request Requirements

Request Number: [] Developer of Record: [] Status: []
 Request Type: [] Developer Tier: []
 Request Date: [] Consultant of Record: []
 DA Request Status: [] Agreement Type: []
 SC Status: [] Subdivision Name: []
 File Manager: []

The Tombstone is located at the top of each screen and contains the key information of the request.

The requirement for an "approved" Construction Drawing Application has been overridden.

[SAVE](#) [CANCEL](#)

[Details](#) [Infrastructure](#) [Areas](#) [Assessments](#) [Special Clauses](#) [Security](#) **[CCC-FAC](#)** [Financial](#) [Attachments](#) [Summary](#) [Request Changes](#)

CCC-FAC Information

To submit a request for review of a CCC or FAC, please click this email link and provide the required details and attachments. Email: cccfac@calgary.ca

1 CCC-FAC Details

[View Notes](#)

[PRINT SUMMARY](#)

Utility	CD Job	Infrastructure Component	Certificate Information	CCC Received	CCC Status	Maint Expiry	FAC Received	FAC Status
Sewer		Storm Sewers						
Streets		Paved Roads & Walkways						
Streets		Regional Pathway(s)						
Streets		Sidewalks, Curbs & Gutters						
Unknown		Stripping & Rough Grading						
Waterworks		Water Mains						

Infrastructure Component Certificate Types are listed with CCC and FAC date and status details.

Supporting Documents

2 COMPACTION

3 LETTERS

Type Site CCC Received FAC Received

Additional details related to CCC and FAC information

LOTS Information

4 Total Lots: 4

Undeveloped Lot Date Updated By

Top Lift Bond Information

5 Required Amount Received Expiry

Block Profile / As-Builts Information

6 CD # Received Date Approved Date
 mmm dd, yyyy mmm dd, yyyy

NOTES Information

7 Date Updated By Note

Miscellaneous Information

8 Miscellaneous Bill Type: Description: Amount: Billing Request Status

[SAVE](#) [CANCEL](#)

CCC-FAC Information

View the Infrastructure Component and Certificate Information as a list of required inspections for CCC and FAC.

CCC-FAC Information section

CCC-FAC details include the details of the Certificates as they relate to each infrastructure component that has been tagged on the Infrastructure Tab as **Inspection Required**.

- Utility section: Sewers, Waterworks, Streets, Parks, etc.
- Associated Construction Drawing application number (CD Job)
- Description of the utility component
- Certificate information about the Infrastructure Component (providing additional clarity)
- Dates received, status and maintenance period

To submit a request for review of a CCC or FAC, please click this email link and provide the required details and attachments. Email: cccfac@calgary.ca

1 CCC-FAC Details	View Notes	PRINT SUMMARY						
Utility	CD Job	Infrastructure Component	Certificate Information	CCC Received	CCC Status	Maint Expiry	FAC Received	FAC Status
Sewer		Storm Sewers						
Streets		Paved Roads & Walkways						
Streets		Regional Pathway(s)						
Streets		Sidewalks, Curbs & Gutters						
Unknown		Stripping & Rough Grading						
Waterworks		Water Mains						

Request CCC-FAC Review

Requests for updates to CCC and FAC are made by emailing details and documentation to cccfac@calgary.ca, or contact the Infrastructure Strategist for the area.

CCC-FAC Information

To submit a request for review of a CCC or FAC, please click this email link and provide the required details and attachments. Email: cccfac@calgary.ca

1 CCC-FAC Details	View Notes	PRINT SUMMARY
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View Notes

View Notes that pertain to the infrastructure components.

To submit a request for review of a CCC or FAC, please click this email link and provide the required details and attachments. Email: cccfac@calgary.ca

1 CCC-FAC Details	View Notes	PRINT SUMMARY
-------------------	----------------------------	-------------------------------

Print Summary

Provides a PDF version of the entire CCC/FAC tab.

To submit a request for review of a CCC or FAC, please click this email link and provide the required details and attachments. Email: cccfac@calgary.ca

1 CCC-FAC Details	View Notes	PRINT SUMMARY
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Supporting Documents

View Compaction documentation and Letters on records for CCC and FAC inspections.

Compaction reports

Reports for surface, underground or pond compaction

- o Based on specific construction drawings

- o Approved by

- o Date approved

- o Any notes required

Letters

Letters for material compliance or fire hydrant coverage

- o CCC/FAC dates

- o Any notes required

Supporting Documents

2 COMPACTION

3 LETTERS

Type

Site

CCC Received

FAC Received

Lots Information

View Total Lots and information on Undeveloped Lots, provided by Roads Inspector with Sidewalks, Curbs & Gutters FACs.

LOTS Information

4 Total Lots: 4

Undeveloped Lot

Date

Updated By

Top Lift Bond Information

View details on Top Lift Bond information if required. The Top Lift Information is entered by the Infrastructure Strategist at the time the Paved Roads FAC triggering the Top Lift is processed.

Top Lift Bond Information

5 Required Amount Received Expiry

Block Profile / As-Builts Information

Indicates the list of construction drawings and the as-built status.

Block Profile / As-Builts Information

6 CD # Received Date Approved Date
mmm dd, yyyy mmm dd, yyyy

Notes Information

View additional notes that pertain to the infrastructure component provided by Public Infrastructure staff.

NOTES Information

7 Date Updated By Note

Miscellaneous Information

View if Miscellaneous Billing Request are on record. Some examples include Non-Compliant Sanitary Sewer, Storm Pond Sediment Removal, and Lot Buyout.

Miscellaneous Information

8 Miscellaneous Bill Type: Description: Amount: Billing Request Status

NOTE:

When preparing to create a Performance Security (PSR) job, please provide all updates applicable to this CCC FAC Tab to the Infrastructure Strategist for the area prior to creating the PSR. This ensures that the PSR is as close to solid and complete as possible and the approval of the PSR will likely occur more quickly.