



## Expression of Interest to Lease 1720 Bow Trail SW from The City of Calgary, as Landlord

The information you provide is not an offer or a contract and does not constitute an interest in land. The purpose of this Expression of Interest is to provide information to The City of Calgary regarding your desire to lease properties as advertised on [calgary.ca/realestate](http://calgary.ca/realestate) prior to negotiation of a formal agreement. The completion and submission of the Expression of Interest in no way obligates you to lease the property in question and is not in any way binding upon The City of Calgary. The Expression of Interest is for information purposes only.

**Submit this Expression of Interest form by e-mail to [leasing@calgary.ca](mailto:leasing@calgary.ca). All Leases are subject to approval based on Council policy for real estate transaction approvals.** Expressions of Interest will not be reviewed until after the **deadline date of January 31, 2025**. After the deadline date, Expressions of Interest will be reviewed as received. We will review your Expression of Interest and contact you to confirm whether or not The City of Calgary will negotiate a formal agreement. The City of Calgary reserves the right to negotiate with only those parties that the City of Calgary so determines in its sole discretion.

**Checklist: Information required with this EOI form:**

**A Business Case**, including a general description of your business; years of operation, ownership, organizational structure, corporate vision and/or mission; current business plan and locations (if applicable).

**Proof of financial stability**, including descriptions of the following: projected operational budget, projected capital budget, audited financial statements for the past 3 years, if available, bank statements for all accounts, not more than 30 days old.

**References:** Include Letters of Support from past and/or present landlords (subject to alternatives for new enterprises). The City reserves the right to contact these references without prior notification to the Proponent. The City also reserves the right to contact any previous or current user of the Proponent’s products or services, including the City's own personnel.

### Contact Information

**Required Fields are marked with an asterisk (\*)**

<b>* Date</b>	
<b>* Applicant Name</b>	
<b>* Contact Name</b> <i>(if different from Applicant Name)</i>	
<b>* Contact Phone Number</b>	
<b>Contact Fax Number</b>	
<b>E-mail Address</b>	
<b>Address</b>	
<b>City</b>	
<b>Province/State</b>	
<b>Country</b>	
<b>Postal/Zip Code</b>	

## What Rent Price Are You Prepared to Pay?

<b>* Annual Rent</b>	\$	
<b>Security Deposit</b>	<b>2 months' rent plus GST</b> <b>(annual rent ÷ 12x2)</b>	\$

## Commencement Date

What is your preferred date to commence the lease?

<b>* Day</b>	
<b>* Month</b>	
<b>* Year</b>	

## Real Estate Agent Involvement

<b>Is there a Real Estate Agent involved? **</b>	No	Yes (complete the information below)
<b>Real Estate Agent</b>		
<b>Agent's Phone Number</b>		
<b>Agent's Fax Number</b>		
<b>Agent's E-Mail</b>		
<b>Real Estate Brokerage</b>		

**\*\* If you are using a real estate agent, all negotiations must take place through your Agent.**

This information is collected under the authority of section 33 (c) of the Freedom of Information and Protection of Privacy Act for the purpose of providing information to The City of Calgary regarding this Expression of Interest. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act.